

**DOMINION WATER & SANITATION DISTRICT
BOARD MEETING AGENDA OF THE DISTRICT AND
ITS STERLING RANCH WATER ACTIVITY ENTERPRISE AND
ITS STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE**

Board of Directors:

Term Expires:

Jeffrey LaForte, President	May	2025
Harold R. Smethills, Treasurer	May	2027
John K. Ostermiller, Assistant Secretary	May	2027
Brock Smethills, Assistant Secretary	May	2025
David Kerr, Assistant Secretary	May	2027

**Richard Shaw, Special Advisor to the District Board*

N/A

NOTICE OF REGULAR MEETING AND AGENDA

Date: October 15, 2024 – Tuesday

Time: 12:00 p.m.

Location: **Offices of DWSD**

9250 E. Costilla Ave., Suite 400

Greenwood Village, CO 80112

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 261 753 223 887

Passcode: jVu9CG

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 872-242-7741,642321445#](#) United States, Chicago

Phone conference ID: 642 321 445#

Introductory Business

Call to order / declaration of quorum.

1. Disclosure of conflicts of interest.
2. Review and consider approval of Agenda and meeting location.
3. Review and consider approval of the Minutes of the September 17, 2024, Regular Board Meeting. (Enclosed)
4. Board Study Session
 - A. Review and Discuss Dominion Staff Report.
5. Public Comments:

Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person. Comments will be taken in the order reflected on the sign-in sheet.

6. Communications Update:

- A. Legislative preview – proposed water and special district bills.
- B. Abstract submissions for American Water Works Association National Conference (ACE). (Enclosed)

Action Items

7. Consent Agenda:

The following can be approved with a single motion, or pulled from the consent agenda and discussed separately:

- A. Review and consider approval of claims totaling \$786,906, represented on the Accounts Payable Report for the month of September 2024. (Enclosed)
- B. Ratify and consider approval of the Independent Contractor Agreement (ICA) with HL Consulting for Organizational Effectiveness Consulting for an amount not to exceed \$25,000.
- C. Authorize signatures for the Independent Contractor Agreement (ICA) with DebtBook for debt management software implementation and reporting for an amount not to exceed \$10,000.
- D. Authorize signatures for the Independent Contractor Agreement (ICA) with COLOTRUST to manage the short-term investment portfolio for Dominion’s Trust Fund.
- E. Ratify and consider approval of Amendment No. 2 to the Independent Contractor Agreement (ICA) with Providence Infrastructure Consultants, Inc. for Design Support on Eastern Regional Pipeline repairs, maintenance, and easements for an amount not to exceed \$25,000.
- F. Ratify and consider approval of the On-site Distribution Extension Agreement (Gas) with Xcel for the installation of a gas line to feed Filing 7 Lift Station.
- G. Ratify and consider approval of an Independent Contractor Agreement (ICA) with Complete Business Systems (CBS) for IT services in an amount not to exceed \$14,640.
- H. Ratify and consider approval of Amendment No. 12 to the Independent Contractor Agreement (ICA) with CDM Smith, Inc. for evaluation of blending water from the East Side Deliveries and Moore WTP for an amount not to exceed \$25,000.

8. Consultant Agreements and Work Orders/ Change Orders:

- A. Update and Discussion on permitting strategy and construction management and oversight services

- B. Review and consider approval of an Independent Contractor Agreement (ICA) with ENCON Services to assist the District with Construction Management Planning for the CBWRF, for an amount not to exceed \$30,000.
- C. Review and consider approval of an Independent Contractor Agreement (ICA) with Canterbury Construction Management Services to assist the District with Estimating Services for the CBWRF, for an amount not to exceed \$33,950.
- D. Review and consider approval of Amendment No. 11 to the Independent Contractor Agreement (ICA) with CDM Smith, Inc. for engineering services during construction of the Filing 7 Lift Station for an amount not to exceed \$180,260.

Executive Leadership

9. Board Matters:

- A. Election of Officers
- B. Board business cards.

10. District Management Matters:

- A. Discuss staffing plan for 2025.

11. Financial Matters:

- A. Preview upcoming Budget Hearing November 19th
- B. Discuss and Review 2025 Budget and CIP
- C. Schedule 2025 (Long-Term) Capital Improvement Plan Approval Meeting
- D. Discuss Auditor RFP Process and Timelines

12. Executive Session:

Executive session of the Board of Directors pursuant to Section 24-6-402(4)(e), Colorado Revised Statutes, for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiators as it relates to certain regional wastewater matters including a regional water and wastewater service request, Regional Opportunities, Denver Water negotiations, water rights acquisition, transition of banking relationship, and contract amendments with Aurora, Littleton and Roxborough.

13. Legal Matters:

- A. Review and Approve the Memorandum of Understanding Regarding Northwest Douglas County Regional Water Opportunities Reconnaissance Study. (Enclosed)

14. Administrative Matters:

- B. None.

Conclusion

15. Other Matters:

- A. Verify quorum for the Budget Hearing on November 19, 2024, at 12:00 p.m. at the offices of DWSD.

16. Adjournment.

NEXT SCHEDULED MEETING

2024 Regular Board Meeting Schedule:

November 19, 2024, and December 17, 2024