

**DOMINION WATER & SANITATION DISTRICT  
BOARD MEETING AGENDA OF THE DISTRICT AND  
ITS STERLING RANCH WATER ACTIVITY ENTERPRISE AND  
ITS STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE**

**Board of Directors:**

**Term Expires:**

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Jeffrey LaForte, President	May	2025
Harold R. Smethills, Treasurer	May	2027
John K. Ostermiller, Assistant Secretary	May	2027
Brock Smethills, Assistant Secretary	May	2025
David Kerr, Assistant Secretary	May	2027

*\*Richard Shaw, Special Advisor to the District*

N/A

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**NOTICE OF SPECIAL MEETING AND AGENDA**

Date: August 20, 2024 – Tuesday

Time: 12:00 p.m.

Location: **Offices of DWSD**

9250 E. Costilla Ave., Suite 400

Greenwood Village, CO 80112

Microsoft Teams meeting

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 236 363 723 128

Passcode: tg2dq7

[Download Teams](#) | [Join on the web](#)

**Or call in (audio only)**

[+1 872-242-7741,191184206#](#) United States, Chicago

Phone Conference ID: 191 184 206#

**Introductory Business**

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Call to order / declaration of quorum.

1. Disclosure of conflicts of interest.
2. Review and consider approval of Agenda and meeting location.
3. Review and consider approval of the Minutes of the July 29, 2024, Special Board Meeting. (Enclosed)
4. Board Study Session
  - A. Review and Discuss Dominion Staff Report.
5. Public Comments:

*Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person. Comments will be taken in the order reflected on the sign-in sheet.*

6. Communications Update:

- A. None.

**Action Items**

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7. Consent Agenda:

*The following can be approved with a single motion, or pulled from the consent agenda and discussed separately:*

- A. Review and consider approval of claims totaling \$707,648.58, represented on the **Accounts Payable Report** for the month of July 2024. (Enclosed)
- B. Review and Ratify approval of Amendment No. 5 to the Independent Contractor Agreement (ICA) with **Forsgren Associates, Inc.** to assist the District with On-Call Engineering Services, in an amount not to exceed \$30,000. (Enclosed)
- C. Review and ratify approval of an Engagement Letter with **Otten Johnson** to assist the District with legal representation for permanent access easement with The Keep Wetlands LLC on a time and materials basis (Enclosed)

8. Consultant Agreements and Work Orders/ Change Orders:

- A. Review and consider approval of an Independent Contractor Agreement (ICA) with **CDM Smith** to assist the District with a Water Quality Sampling and Customer Engagement Analysis, for an amount not to exceed \$21,515. (Enclosed)
- B. Provide an update on the Progressive Design Build (PDB) contract efforts with **PCL Construction**. (Enclosed)

**Executive Leadership**

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9. Board Matters:

- A. None.

10. District Management Matters:

- A. Discuss and consider adoption of a Resolution Adopting Demand Standards for Dominion Water and Sanitation District in support of the Established District Designation under Douglas County Regulation 18A, specifically 1809A. (To Be Distributed)
- B. Established District Designation submittal. (To Be Distributed)

11. Financial Matters:

- A. 2023 Annual Audit Presentation by Ty Holman, Haynie & Company. (To Be Distributed)

B. Financial Scenario Planning Review.

C. Review and discuss Pinnacle’s Monthly Financial Statements. (Enclosed)

12. Executive Session:

Executive session of the Board of Directors pursuant to Section 24-6-402(4)(e), Colorado Revised Statutes, for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiators as it relates to certain regional wastewater matters including a regional water and wastewater service request, Regional Opportunities, Denver Water negotiations, and contract amendments with Aurora and Littleton, and pursuant to Section 24-6-402(4)(d), Colorado Revised Statutes, for the purpose of discussing details of internal controls for financial matters. (Enclosed)

13. Administrative Matters:

A. None

14. Legal Matters:

A. Review and Ratify the Amended and Restated **Intergovernmental Agreement (IGA)** Between Dominion Water & Sanitation District Acting Through its Sterling Ranch Water Enterprise Fund and Douglas County for the Northern Highway 85 Wastewater Collection and Treatment System, the Louviers Renewable Waterline, Master Meter and Corrosion Study. (Enclosed)

**Conclusion**

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15. Other Matters:

A. Verify quorum for the Budget Workshop on September 6, 2024, at 12:00 p.m. at the offices of DWSD.

16. Adjournment.

**2024 Regular Board Meeting Schedule:**

**September 6, 2024 (Budget Workshop),**

**September 17, 2024, October 15, 2024**

**November 19, 2024, and December 17, 2024**

NEXT SCHEDULED MEETING